



WMC Conflict of interest policy - Exams

Introduction

1.1 In order to comply with JCQ (Joint Council for Qualifications) Regulations, WM College is required to have in place a conflict of interest policy that enables us to identify, manage and mitigate conflict of interest. All staff and other individuals have a responsibility to be aware of the potential for a conflict of interest.

2. Purpose

2.1 The purpose of this policy is to protect our integrity as a business and the integrity of our qualifications. The policy is also designed to protect our staff by providing guidance on handling possible conflicts of interest that may arise as a result of the Colleges role as delivering courses. This policy:

- defines what is meant by conflict of interest

- describes the role of conflict of interest in the context of working with, or for, an awarding organisation

- sets out the responsibilities for managing conflict of interest at each level in the organisation.

6.6 Prior to each examination series all staff and other individuals, must inform the Exams Officer of any candidates being entered for its examinations and other assessments, who are family members, other relatives or friends.

